

Bradfield Parish Council

Council Meeting

held at the Council Offices, Mill Lee Road, Low Bradfield, S6 6LB
25th March 2026 at 7pm

Present: -	(Chairman)	Councillor T Vickers
	(Oughtibridge)	Councillor D Chinchin
	(Stannington)	Councillor J Morton
		Councillor P Baker
		Councillor C Carter
	(Wharncliffe Side)	Councillor P Roberts
	(Worrall)	Councillor V Powell
		Councillor S Cole
		Councillor J Paszek
		Councillor K Southwood
		Councillor J Westwood-Gray

In attendance: For grants cheque presentation; representatives from Bradfield Festival of Music and Wisewood Junior Football Club. Two members of the public.

Cheque presentation to Wisewood Junior Football Club and Bradfield Festival of Music

25312. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllrs T Barrow and S Shepherd.

25313. EXCLUSION OF THE PRESS AND PUBLIC

The Clerk noted agenda item **25325** would be taken in part 2 of the meeting.

25314. DECLARATIONS OF INTEREST

There were no declarations of interest.

25315. ATTENDANCE BY POLICE SERGEANT – PS OLIVER INGHAM

Item deferred to future meeting.

25316. PARISHIONERS QUESTIONS AND PETITIONS

A request was received for the installation of a dog waste bin near the church in High Bradfield. Parish Council noted that Sheffield City Council are not installing new bins in area where others are in the vicinity. There is a bin already located at the end of Towngate close to the church, this is a general waste bin that can now be used for dog foul. Members suggested the church install signage to this effect.

25317. CHAIRS REPORT

a) The Chair reported on the success of Phase Two of the Dungworth Tree Project. He expressed his pride in the project and extended his thanks to all volunteers, Councillors and local school children who assisted with the recent planting event.

25318. CLERKS REPORT/CORRESPONDENCE

a) The Clerk advised that a request had been received from the organisers of the Oughtibridge Easter Egg Hunt, seeking permission to repeat the event and to utilise Coronation Park for activities aimed at younger children.

Members considered the request and were supportive of the event, noting its success in previous years and its benefit to the local community.

Permission to be granted for the Easter Egg Hunt to take place, including use of Coronation Park for younger participants, subject to any necessary permissions, risk assessments, and insurance being in place.

b) The Clerk advised that the Gala Committee are planning their annual inventory ahead of this year's Gala and have requested permission to access Coronation Park on Saturday 11th April from approximately 9:00am with a small number of vehicles. It was noted that the Committee have confirmed they will take extra care when entering and leaving the park, observe a 5mph speed limit, and ensure a person is present to monitor pedestrian safety. Councillors agreed to approve the request.

c) The Clerk advised Members of a proposed site visit to take place on 1st April 2026 in connection with the Yorkshire Water land leases.

25319. MINUTES OF MEETINGS

- a) Proposed by Cllr. J Westwood-Gray, seconded by Cllr. P Baker and
RESOLVED: That the minutes of the Council meeting held on 25th February 2026 be confirmed.
- b) Proposed by Cllr. C Carter, seconded by Cllr. S Cole and
RESOLVED: That the minutes of Assets, Community and Environment Committee meeting held on 11th March 2026 be confirmed.
- c) Proposed by Cllr. D Chinchon, seconded by Cllr. J Westwood-Gray and
RESOLVED:
- i) That the minutes of Finance & Staffing Committee meeting held on 11th March 2026 be confirmed
- ii) That the Parish Council adopt the Investments Policy and instruct the Clerk to open an account with Unity Trust Bank transferring funds into savings accounts as agreed.
- iii) That the Parish Council agree to seasonal working hours for Groundstaff as an option to current working hours.
The seasonal hours being: -
- November to February the working day to decrease by two hours.
 - March to October the working day to increase by one hour.
- iv) That the contracted hours for the Assistant to the Clerk be increased from 27 to 32 hours per week to take effect from 1st April 2026, resulting in an increase to the total budget to £375,386 for 2026/27.

25320. FINANCE

- a) The report received from the Finance Officer was noted.
- b) Proposed by Cllr. J Westwood-Gray, seconded by Cllr. S Cole and
RESOLVED: That the February 2026 income and expenditure accounts be approved.
- c) Proposed by Cllr. J Westwood-Gray, seconded by Cllr. P Roberts and
RESOLVED: To authorise payments for signature as per the schedules tabled at the meeting.

The payments and receipts can be found at the foot of the minutes.

25321. PLANS FOR CONSIDERATION UNDER THE TOWN AND COUNTRY PLANNING ACT

A schedule detailing the applications received was tabled. Five planning applications had been received from Sheffield City Council; none were received from Peak District National Park Authority.

The applications can be found at the foot of the minutes.

25322. MEMBERS' REPORTS

- a) Cllr D. Chinchon reported that the closure of Rocher Bridge in Oughtibridge is having a significant impact on local residents. He asked whether an update could be obtained regarding the timescale for the required repairs and a breakdown of the associated costs. The Clerk undertook to contact Sheffield City Council to request this information.
- b) Cllr J. Paszek reported damage to the entrance of Robin Hood Wood, located at the back of Loxley School, including damage to the information board.
- c) Cllr J. Westwood-Gray expressed frustration regarding the ongoing parking issues in the area. The Clerk undertook to contact the local Police Sergeant to highlight that the seasonal parking problems have returned.
- d) Cllr P. Baker provided an update on the progress with Stannington Pavilion, noting that the old pavilion is due to be demolished and that works are progressing on schedule. Cllr P Baker reported that a new zip wire and an accessible play piece are to be installed in the park, along with improvements to the entrance of the play area. Cllr P. Baker also noted that the issue with the waterlogged park has been investigated, and the liability determined to rest with Yorkshire Water. Cllr P Baker further informed members that the Local Area Committee is hoping to provide funding for local youth services in Stannington and Loxley.
- e) Cllr S. Cole updated members on the ongoing issues at Loxley Driving Range, noting that his latest correspondence from the Environment Agency was generally positive, aside from concerns regarding the ongoing road situation.

Council Meeting 25th March 2026

25323. CITIZENS AWARDS

Councillors received information and discussed this year's awards noting the awards to be presented at the Annual Assembly on 13th May 2026

Proposed by Cllr. D Chinchen, seconded by Cllr. S Cole and

i) RESOLVED: That Citizen's Awards be awarded to

- a) Lynn Oxlade – in recognition of her continued contribution to the community through regular litter picking, leading local walks and helping to maintain the Millennium Garden.
- b) Abbie Malcolm – in recognition of her dedication to the Stannington Carnival Committee and her efforts in raising funds for play equipment within Stannington Park.
- c) That each recipient be awarded £100 and a certificate.

Proposed by Cllr. T Vickers, seconded by Cllr. S Cole and

ii) RESOLVED: That

- a) A recognition award be presented to the individuals, groups and organisations who voluntary installed poppies around the Parish during the remembrance period.
- b) The Parish Council fund the printing of the names on poppies of the Parishes fallen.

25324. WHOLE COUNCIL TRAINING REPORT

Councillors discussed the training report. Amendments were made to the Co-Option Policy.

Proposed by Cllr. T Vickers, seconded by Cllr. J Paszek and

RESOLVED:

- a) The Parish Council adopt the Business Continuity Plan as presented to the Council
- b) The Parish Council approve amendment to the Standing Orders to allow for voting by secret ballot in certain situations.
- c) The Parish Council adopt the Co-Option Policy.

Proposed by Cllr. T Vickers and **RESOLVED:** That pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 the press and public be excluded for the following items.

25325. SEWAGE TREATMENT PLANT LOW BRADFIELD

The Clerk updated members regarding legal action and regularity requirements relating to the sewage treatment plant at Low Bradfield Post Office.

Members received information relating to a resident's land concerns and discussed a response.

.....Chair