

Bradfield Parish Council

Annual Council Meeting

held in Council Offices, Mill Lee Road, Low Bradfield, Sheffield
13th May 2026

Present:-	(Chair)	Councillor T Vicker
	(Oughtibridge)	Councillor T Barrow
		Councillor D Chinchin
		Councillor J Morton
	(Stannington)	Councillor P Baker
		Councillor P Roberts
		Councillor S Shepherd
	(Worrall)	Councillor S Cole
		Councillor J Paszek
		Councillor K Southwood
		Councillor J Westwood-Gray

26001. ELECTION OF CHAIR

Proposed by Councillor T Barrow, seconded by Councillor J Westwood-Gray that Councillor T Vickers be nominated for the position of Chair.

RESOLVED: That Councillor T Vickers be elected Chair of the Parish Council for the year 2026/2027.

26002. DECLARATIONS OF ACCEPTANCE OF OFFICE

The Chair signed the Declaration of Acceptance of Office.

26003. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs C Carter and V Powell.

26004. EXCLUSION OF THE PRESS AND PUBLIC

There were no exclusions of the Press and Public.

26005. ELECTION OF A VICE CHAIR

Proposed by Councillor T Vickers, seconded by Councillor J Paszek that Councillor J Westwood-Gray be nominated for the position of Vice Chair.

RESOLVED: That Councillor J Westwood-Gray be elected Vice Chair of the Parish Council for the year 2026/2027.

26006. DECLARATIONS OF ACCEPTANCE OF OFFICE OF VICE CHAIR

The Vice Chair signed the Declaration of Acceptance of Office.

26007. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest identified on items on the agenda.

26008. COMMITTEE APPOINTMENTS –

Proposed by Councillor S Cole, seconded by Councillor J Westwood-Gray and

RESOLVED: that whole Council were appointed to the following Committees: -

- i) **Assets, Community and Environment Committee**
- ii) **Finance and Staffing Committee**

26009. DELEGATED POWERS AND TERMS OF REFERENCE OF THE COMMITTEES

a) Delegated Powers and Terms of Reference of the Assets, Community and Environment Committee

Proposed by Councillor T Barrow, seconded by Councillor J Paszek and

RESOLVED: that, under Section 101 of the Local Government Act 1972, the following powers be delegated to the Assets, Community and Environment Committee: -

- i) To authorise the spending of budgeted funds by resolution.
- ii) To accept the delegated powers and terms of reference as documented

b) Delegated Powers and Terms of Reference of the Finance and Staffing Committee

Proposed by Councillor S Cole, seconded by Councillor D Chinchin and

RESOLVED: that, under Section 101 of the Local Government Act 1972, the following powers be delegated to the Finance Committee: -

- i) To authorise the spending of budgeted funds by resolution.
- ii) To accept the delegated powers and terms of reference as documented

Annual Council Meeting – 13th May 2026

26010. PAYMENT APPROVAL/METHOD OF PAYMENT

Proposed by Councillor J Westwood-Gray, seconded by Councillor T Barrow and

RESOLVED: To authorise the payment of invoices in between meetings for the Council year 2026/27 and to authorise the use of bank transfer/cheques/Bankers Draft/Standing order/BACS/CHAPS systems provided all financial regulations are followed.

26011. PLANNING DECISIONS

Proposed by Councillor S Shepherd, seconded by Councillor T Barrow and

RESOLVED: To authorise the submission of comments regarding planning applications in between meetings for the Council year 2026/27.

26012. COUNCIL DELEGATES

a) Councillors received information regarding a delegate’s position when representing Council. It was highlighted that a Councillor only presents information which has been previously agreed by Council, otherwise they report back to Council requests for information. Committee minutes which include recommendations need prior ratification at full Council prior to recommendations being acted upon. Council resolutions can be acted upon immediately. Any comment a Councillor wishes to make when attending another organisation which has not been a decision of Council must be made with the clear instruction that it is given as an individual Councillor and not on behalf of the Council.

b) The following were appointed as representatives of the Parish Council to the following groups: -

Group

- Action for Stannington
- Bradfield Feoffees
- Local Area Committee North
- Marriott & Hague Trust
- Onesacre Educational Foundation
- Oughtibridge Gala Events and Donations Charity
- Oughtibridge Lunch Club
- Peak Park Parishes Forum
- Sheffield City Council Planning Board
- Sheffield City Council Audit and Standards Committee
- Sheffield and Rotherham Wildlife Trust
- Sheffield Transport User Group
- Stannington Library
- Stocksbridge and Upper Don TARA
- Wharnccliffe Side Community Association
- Wharnccliffe Side Development Trust
- Worrall Community Association
- Worrall Environmental Group
- Yorkshire Local Councils Association.

Representative(s)

- Cllrs. Roberts, Shepherd and Vickers
- Cllr. Baker
- Cllr. Baker
- Cllrs. Baker, Shepherd and Vickers
- Cllrs. Cole, Morton and Shepherd
- Oughtibridge Ward Councillors to share attendance
- Cllr. Morton
- Any Councillor may attend
- Any Councillor may attend
- Cllrs. Cole and Paszek
- Cllr Vickers
- Cllrs. Cole and Morton
- Cllr Roberts
- Vacant
- Cllr. Powell and Chinchin
- Cllr. Powell and Chinchin
- Cllr. Cole
- Cllr. Cole
- Any Councillor may attend

26013. CORONATION PARK TRUST DEED

Proposed by Councillor S Shepherd, seconded by Councillor T Barrow and

RESOLVED: Confirmation that the Dixons Trust continues to operate and that it still holds its assets.

26014. STORRS PARK

Proposed by Councillor S Shepherd, seconded by Councillor T Barrow and

RESOLVED: To continue with the current lease for a further 12 months, to review at each Annual Meeting.

26015. PENSION POLICY – EXERCISE OF DISCRETIONARY FUNCTIONS

Councillors reviewed the Pension Policy.

Proposed by Cllr. J Westwood-Gray, seconded by Cllr. J Paszek and

RESOLVED: That the Parish Council reviewed and accepted the Pension Policy – exercise of Discretionary Functions LGPS 2014.

26016. GRANT MONITORING

Councillors received information on grant monitoring.

..... Chair